Permit #F00149747

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00149747 **Type of Permit:** FILMING **Release Date:** 03/22/2019

Production Company AMERICAN FILM INSTITUTE

Insured Company Name AMERICAN FILM INSTITUTE
Contact Phone No. 1 323-856-7600
Contact Phone No. 2
Fax 323-467-4578
Address 2021 N WESTERN AVE
LOS ANGELES, California 90027

Production Title A TEMPORARY MATTER

Type of Production Student

Producer Wenjie Kong

Director Henry Wolf

1st AD Irina Storozhenko

Production Manager Teru Brach

FilmL.A. Coordinator Kristin Weber

Location Manager Wenjie Kong
Primary Phone Mobile - 347-607-7044
Secondary Phone

Location Assistant Teru Brach
Primary Phone Mobile - (206)755-7126
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE $26.00

LA CITY FIRE SAFETY OFFICER $1,512.00

Total Permit Fee $1,538.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00149747	**Location Manager**	Wenjie Kong
Production Company	AMERICAN FILM INSTITUTE	Primary Phone	Mobile - 347-607-7044
Insured Company	AMERICAN FILM INSTITUTE	Secondary Phone	
Production Title	A TEMPORARY MATTER		

Location Address 2024 Laurel Canyon Rd, Los Angeles, CA, 90046

Location Type Private Residence

Prep Dates 3/22/2019 - 3/22/2019 15:00 - 22:00 1 day

Film Dates
3/23/2019 - 3/24/2019 13:00 - 02:00 1 day
3/24/2019 - 3/25/2019 12:00 - 02:00 1 day
3/25/2019 - 3/26/2019 12:00 - 02:00 1 day

Open or Closed to the Public Closed

Generic Conditions
*LAFD UFSO: Company must contact FilmL.A. for extension of the Uniformed Fire Safety Officers' hours. During normal business hours, UFSO must also inform the LAFD Film desk of the extension.
All vehicles must be parked on private property
Community Survey Obtained
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents
AFI--A TEMPORARY MATTER_STUDENT LETTER.pdf
149747 - Laurel Canyon Student Notification Form.pdf

Equipment on Location

Type	Quantity
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	2

Personnel on Location

Type	Quantity
Cast	2
Crew	33
LA City UFSO assigned	494687

Filming Activities Equipment on property; Exterior Dialogue; Interior Dialogue; Interior motion without sound; NO GENERATOR; EXTERIOR ACTIVITY: IN BACKYARD ONLY (FILMING BEFORE 10PM);

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Summary Information — Location

Permit Number	F00149747	**Location Manager**	Wenjie Kong
Production Company	AMERICAN FILM INSTITUTE	Primary Phone	Mobile - 347-607-7044
Insured Company	AMERICAN FILM INSTITUTE	Secondary Phone	
Production Title	A TEMPORARY MATTER		

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY POLICE DEPARTMENT	Vincent Aguirre
LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT	Carlos Morel

Coordinator Note

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Coordinator Note

UFSO REQUIRED
3/23/2019 - 3/24/2019
13:00 - 02:00
1 day

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
2021 N Western Ave, Los Angeles, CA, 90027

Parking Notes

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

ONE CUBE TRUCK PARKED IN DRIVEWAY AT FILMING LOCATION.
CAST AND CREW WILL PARK ON CAMPUS AT AFI - 2021 N Western Ave, Los Angeles, CA, 90027

ALL OTHER CAST/CREW MEMBERS WILL USE LYFT/UBER TO AND FROM FILMING LOCATION.

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AFI
American Film Institute

March 5, 2019

To Whom It May Concern:

Re: Wenjie Kong, First Year Producing Fellow
Teru Brach, Unit Production Manager
"A Temporary Matter"

This letter is to introduce the above-named individual who is currently enrolled as a First Year Fellow at the American Film Institute Conservatory.

The American Film Institute is a non-profit educational organization dedicated to advancing and preserving the art of the moving image in the United States. The AFI Conservatory, a branch of the institute, is an accredited graduate institution offering the Master of Fine Arts degree.

The above-named individual is engaged in producing a required class project. The First Year productions of the AFI Conservatory are exercises for educational purposes only, and are not exhibited for commercial purposes. The American Film Institute is the owner of and provides all necessary insurance for the projects.

The American Film Institute is a non-profit educational organization, which has tax exempt status under section 501 (c) (3) of the Internal Revenue Code of 1954, federal identification number 52-6072925.

AFI would be grateful for any cooperation and assistance that can be provided to this individual in connection with the production of this required exercise. Should you require any further information, please contact me at the number listed below.

All our best,

Nathalie Curtis
Manager of Production Services, First Year

Note: Please be advised that no Fellow may incur a financial or legal obligation in the name of nor act as an agent for the American Film Institute. Any such arrangements must be made directly with the individual Fellow as the personally responsible party.

American Film Institute
2021 North Western Avenue
Los Angeles, CA 90027
323.856.7600 Phone
323.467.4578 Fax
AFI.com

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NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	A Temporary Matter			
FILMING ADDRESS	2024 Laurel Canyon Rd, Los Angeles, CA 90046			
DATE(S)	3/22/19 (Prep), 3/23/19 – 3/26/19 (Filming Dates)			
HOURS	FROM	12:00 PM	TO	2:00 AM

Description of scenes & parking:

Interior and exterior activity. Production truck will be parked in private driveway. Crew/cast will carpool and will have no impact on neighborhood's parking. There are no loud noises or music. The proposed hour is an estimated window and we will only be filming 13 hours each day.

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Wenjie Kong Teru Brach	347-607-7044 206-755-7126
Name of Primary Student Contact	Daytime Phone #
American Film Institute Conservatory Nathalie Curtis	323-856-7651
Name of School / Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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